



CITY OF DAYTON - 111 N CHURCH ST - DAYTON, TX 77535 - 936.258.2642

CONDITIONAL USE PERMIT APPLICATION

Permit Number: _____

REQUIRED INFORMATION

Address of Property for Conditional Use: _____

Current Zoning District: _____ Proposed Use: _____

LEGAL DESCRIPTION OF PROPERTY

Lot No. _____ OR Tract _____
Block No. _____ Plat _____
Addition _____ Survey _____
Number of Acres _____ Number of Acres _____

PROPERTY OWNER INFORMATION

Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ E-Mail: _____ Fax: _____
Signature of Property Owner: _____ Date: _____

APPLICANT INFORMATION (If not property owner)

Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ E-Mail: _____ Fax: _____

REQUIRED FORMS FOR A COMPLETE APPLICATION

- Conditional Use Permit Form filled out in full
- Submit a letter addressed to the Planning Commission describing all processes and activities involved with the proposed uses
- Submit a Site Plan including the information necessary, located on the backside of this application.
- Cash, Check or Credit for the full amount of \$250.00. We do not accept Discover

REQUIRED SIGNATURES

I, _____ (print or type name), certify with my signature below that the information included within my submittal packet is complete, true and correct, to the best of my knowledge.

Applicant's Signature: _____ Date: _____
Applicant's Printed Name: _____ Date: _____

ADDRESS THE CRITERIA FOR DECISION MAKING A - C. THE CRITERION MUST BE MET BEFORE A CONDITIONAL USE PERMIT CAN BE ISSUED:

- A. The conditional use will not create an unwanted concentration of similar conditional uses that are likely to discourage permitted uses by making the vicinity less desirable for them;

- B. **Please circle all that apply.** There is not a practicable alternative location where the use is permitted by right within the general vicinity of the parcel proposed for development, or, if such location exists, the proposed location is comparable or more favorable in terms of:
 - a. Providing a needed community service;
 - b. Providing a critical mass of related and mutually supportive land uses that promote quality economic development and opportunity;
 - c. Providing a balance of land uses, ensuring that appropriate supporting activities, such as employment, housing, leisure-time, and retail centers are in close proximity to one another; and
 - d. Making more efficient use of public infrastructure.

- C. Please write any further information you would like to disclose about your proposed use at this location. The information you provide to support your decision criteria will be presented to the Planning Commission & City Council.

INCLUDE THE FOLLOWING INFORMATION ON A SITE PLAN AS APPLICABLE:

- Boundaries of the area covered by the site plan;
- The location of each existing and proposed building and structure in the area covered by the site plan and the number of stories, height, roof line, gross floor area and location of building entrances and exits;
- The location of existing and proposed drainage ways and significant natural features;
- Proposed required landscaping and screening buffers;
- The location, height and type of existing or required wall, fence, and all other types of screening
- The location, height and size of all proposed signs.

TO SUBMIT FORM PLEASE EMAIL IT TO PLANNING@DAYTONTX.ORG

FOR OFFICE USE ONLY

Date Received: _____ Reviewed By: _____ Case Number: _____
Planning Commission Hearing Date: _____ Recommendation: APPROVED DENIED
City Commission Public Hearing Date: _____ Recommendation: APPROVED DENIED
Filing Date: _____ Recording Information: _____
Reason(s) for approval/denial: _____
