



117 Cook St. Dayton, TX 77535 · 936-258-2642 · utilitybilling@daytontx.org

Application For Commercial Service

Account Holder Information:

Date to Start Service: _____

Legal Name of Owner(s): _____

Name of Business: _____

Driver's License #: _____ Federal Tax ID #: _____

Accounts Payable:

Email: _____ Number: _____

Mailing Address: _____

Service Address: _____

Apartment Complex / # of Units: _____ RV or Mobile Home Park / # of Units: _____

Multi-Unit Structure / # of Units: _____ Fire Hydrant Meter Business

Services Requested:

Water, Sewer, and Trash

Water and Sewer

Water

Authorized Account Contacts:

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Account Holder Signature: _____ **Date:** _____

For Office Use:

Account Number: _____ Deposit Amount: _____

Meter #: _____ Read: _____

Utility Billing Information - Commercial

Due Date: Bills are due on the 20th of each month by 5:00 PM. If the 20th is on a weekend or a holiday, the due date will be the following business day by 5:00 PM. Our bills are generated at the end of each month and sent out by the 1st of the month. The billing cycle is from the 24th to the 24th of each month.

Penalty Date & Fee: Penalties are accrued at 5:01 PM on the 20th of each month. If the 20th is on a weekend or a holiday, the due date will be the following business day by 5:00 PM. Penalty fees are 10% of the bill (*failure to receive a bill does not waive any penalties*).

Disconnect Date & Non-Payment Fee: Accounts are subject to disconnect 10 days after the due date. As of October 1, 2019, the nonpayment fee is now \$50. When the disconnect list is generated, every account on the disconnect list gets the automatic nonpayment fee. The Utility Billing Department will be able to tell you what your bill is and give you the information to pay online. Once the nonpayment fee is added, it will not be reversed and must be paid with the past-due balance. The entire past due + any fees must be paid by 3:00 PM to have the services reinstated the same day. Any payments received after 3:00 PM will have the services reinstated the following business day.

Cut Lock Fee / Pull Meter Fee: Please do not try to remove a lock from a meter by force. You will be charged a \$50 cut lock fee if a lock is removed or cut. If a second lock is removed or cut, a \$125 pull meter fee will be applied to the account, the meter will be pulled, and an officer will issue a citation for theft of services. The entire past due + any fees must be paid before services are reinstated.

Acceptable Payment Methods: Payments can be made online (3% convenience fee + \$0.35 transaction fee for card payments online) at www.cityofdayontx.com, in the office, through the mail, or by using the drop box or kiosk located on the west side of City Hall. Acceptable forms of payment are cash, check, money order, Visa, Mastercard, Discover, and American Express. An automatic bank draft is also offered at no cost by contacting the Utility Billing Department. *If you have been placed on the cut-off list, we only accept cash or card payments.*

Rates: Base bills for commercial accounts are 0 - 2,000 gallons of usage, after you surpass 2,000 gallons we bill per 1,000. The total base bill for commercial customers is \$91.80. Trash is optional for commercial accounts and is priced at \$37.32 (+tax) for the first cart and \$25.25 for each additional cart. Dumpsters for commercial accounts will be billed directly through Frontier Waste Solutions. Base bills for a Fire Hydrant Meter are \$270 + \$6.21 per 1,000 gallons used.

Termination Requests: When you are ready to terminate your account, please contact the utility billing department to request a termination request. Without submitting a termination request, the account will stay in your name until a new customer moves in.

Utility Type	Water	Sewer	Trash	Total
Commercial	\$45.90	\$45.90	Not required	\$91.80
Trash cart for commercial accounts can be added for \$37.32 + tax				
<i>Consumption Charge per 1,000 gallons over the initial 2,000 gallons.</i>				
	\$5.67	\$5.67		

Utility Type	Water Base	Consumption
Bulk	\$270	\$6.21 / 1,000

By signing below you acknowledge receipt of this information.

Applicant's Signature

Date

Co-applicant's Signature

Date